

**HAMBURG BOARD OF EDUCATION
REGULAR MEETING AGENDA
January 22, 2026
6:30 PM in the Cafeteria**

FLAG SALUTE & PLEDGE OF ALLEGIANCE

STATEMENT - OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star Ledger and the Sunday Herald.

ROLL CALL

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
Present									
Absent									

MISSION STATEMENT

The mission of the Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve the New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st century.

APPROVAL OF MINUTES

MOTION BY _____ SECONDED BY _____ to approve the regular meeting minutes of the **December 18, 2025** Board meeting (**DOCUMENT A**).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve the executive meeting minutes of the **December 18, 2025** Board meeting (**DOCUMENT B**).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve the reorganization meeting minutes of the **January 6, 2026** Board meeting (**DOCUMENT C**).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve the executive reorganization meeting minutes of the **January 6, 2026** Board meeting (**DOCUMENT D**).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

PRESENTATIONS

- Student Spotlight
 - PreK - Grade 1 (Wyatt Delatorre)
 - Grades 2-4 (Ryan Brucato)
 - Grades 5-8 (Emily Henderson)
- Student Representatives - PreK & Kindergarten (Board of Education Members Recognition)
 - Wyatt Delatorre (Mrs. Breitenbach)
 - Quinn Gregory (Mrs. Triolo)
 - Cora Bond (Mrs. Triolo)
 - James Allan (Mrs. Miller)
 - Theodore Ruiz (Mrs. Miller)
 - Eli Williams (Mrs. Menendez)
 - Ela Erdinic (Mrs. Menendez)
 - Calliope Cartagena (Ms. Scrittore)
 - Jayden Worrell (Ms. Scrittore)
 - Maximus Smoroda (Miss Carr)
 - Joakim Ruan (Miss Carr)
 - Week of the Young Child 2026 preview (**DOCUMENT E**)

MOTION BY _____ SECONDED BY _____ to approve the following Local Board of Education resolution:

WHEREAS, The New Jersey School Boards Association has declared January 2026 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Hamburg Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Hamburg Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Hamburg Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2026 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Hamburg Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children's education.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

CORRESPONDENCE

OPEN TO THE PUBLIC

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ PM **(VOICE VOTE)**

Meeting closed to the public for comment at _____ PM **(VOICE VOTE)**

COMMITTEE REPORTS

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

Building & Grounds

Education & Policy

MOTION BY _____ SECONDED BY _____ to approve a-c (DOCUMENT F):

a) the second reading of policy and regulations as follows:

R9150	School Visitors	Revised
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b) the first reading of policy and regulations as follows:

P0142.1	Nepotism	Revised
P1220	Employment of Chief School Administrator	Revised
P/R 1552	Sexual Harassment - Staff	NEW
P/R 2530	Resource Materials	Revised
P/R 2535	Library Materials	NEW
P/R 9130	Public Complaints	Revised

c) Abolish the following policies / regulations:

P3362	Sexual Harassment	Abolished
R3362	Sexual Harassment of Teaching Staff Members Complaint Procedure	Abolished
P4352	Sexual Harassment	Abolished
R4352	Sexual Harassment of Support Staff Members Complaint Procedure	Abolished

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

Negotiations & Personnel

MOTION BY _____ SECONDED BY _____ to approve Carey Roth (Reading) as official mentor for Lauren Charuka (Grade 1) for a period of one year. The Hamburg School will pay the \$550 mentorship fee.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve Olivia Krieger (Grand Canyon University) to complete practicum field experience for 15 hours. Placement will be determined and overseen by Mr. Baumgartner.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to accept, with regret the resignation of Amanda Boehner (Paraprofessional) effective January 14, 2026.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

Finance Committee

MOTION BY _____ SECONDED BY _____ to approve a-f:

- a) To approve the bills as presented (**DOCUMENT G**).
- b) To approve bills for the Cafeteria Account in the amount of \$0;
- c) To accept the Board Secretary's and Treasurer's reports for December 31, 2025 (**DOCUMENT H**)
- d) To approve Transfers made by the Superintendent for December 31, 2025, with fund 10 debits totaling **\$10,524.59** and fund 20 debits totaling **\$0** depicted in **DOCUMENT I** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2025-26 budget process for various professional services.
- e) Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of December 31, 2025 no budgetary line-item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f) Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

OLD BUSINESS**NEW BUSINESS****BOARD SECRETARY'S REPORT**

To review with the Board the timeline/deadline for the filing of the School Ethics Financial Disclosure Statements.

To review with the Board the NJSBA training requirements.

MOTION BY _____ SECONDED BY _____ to approve the following a-b:

- a) The increasing of the hourly rate for substitute aides, substitute custodians [minors] and any other substitute employees, effective January 1, 2026 to \$15.92 per hour, as required by the State of New Jersey's minimum wage increase.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

SUPERINTENDENT'S REPORT

MOTION BY _____ SECONDED BY _____ to approve items a-f:

- a) Security Drills

Type of Drill	Date	Time	Evacuation Time
Fire Drill w/Evacuation	12.18.2025	2:19 pm	3 min 51 sec
Shelter in Place w/transition to Severe Weather Stance	12.22.2025	2:07 pm	13 minutes
Fire Drill w/Evacuation	1.9.2026	2:07 pm	8 minutes

b) Professional Development

Staff Member	Date	Activity	Cost
Sigman & Mankiw	4.23.2026	Preschool Inclusion Leadership Conference (West Windsor, NJ)	\$45.00 each + Transportation
Windish, Roth, Decker, Garris & Sigman	1.13.2026 2.11.2026 3.26.2026 4.22.2026 5.28.2026	Guiding the Implementation of the New Jersey Tiered System of Supports (NJTSS)	\$0 (Virtual)
Scrittore	3.12.2026	Honored Educator's Forum: Leading Forward Vision, Voice, Impact	\$0 (Virtual)
Danko & Outer	3.10.2026	IXL LIVE: Classic Edition (East Brunswick, NJ)	\$129 each + transportation
Decker & Roth	2.26.2026	Wilson Dyslexia Conference	\$99.00 each(Virtual)

c) Field Trips

Date	Grade	Location	Cost
5/28/26 Raindate 5/29/26	4	LegoLand, NY	\$943.87 plus cost of bus
5/12/2026	1	Crayola Factory (Easton, PA)	\$395.76 plus cost of bus

d) Harassment, Intimidation, and Bullying:

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
September 2025	0	0	NA	NA
October 2025	0	0	NA	NA
November 2025	4	3	Y	Y
December 2025	3	2	Y	Y
January 2026	1 under investigation			

e) Use of Facilities

Date	Organization	Event
2.6.2026	Hamburg PTA	Family Trivia Night 6:00 - 8:00 PM

f) Substitutes

Name	Position[s]
Ashley Zuidema-Brancaccio*	Paraprofessional
*Pending completion of paperwork	

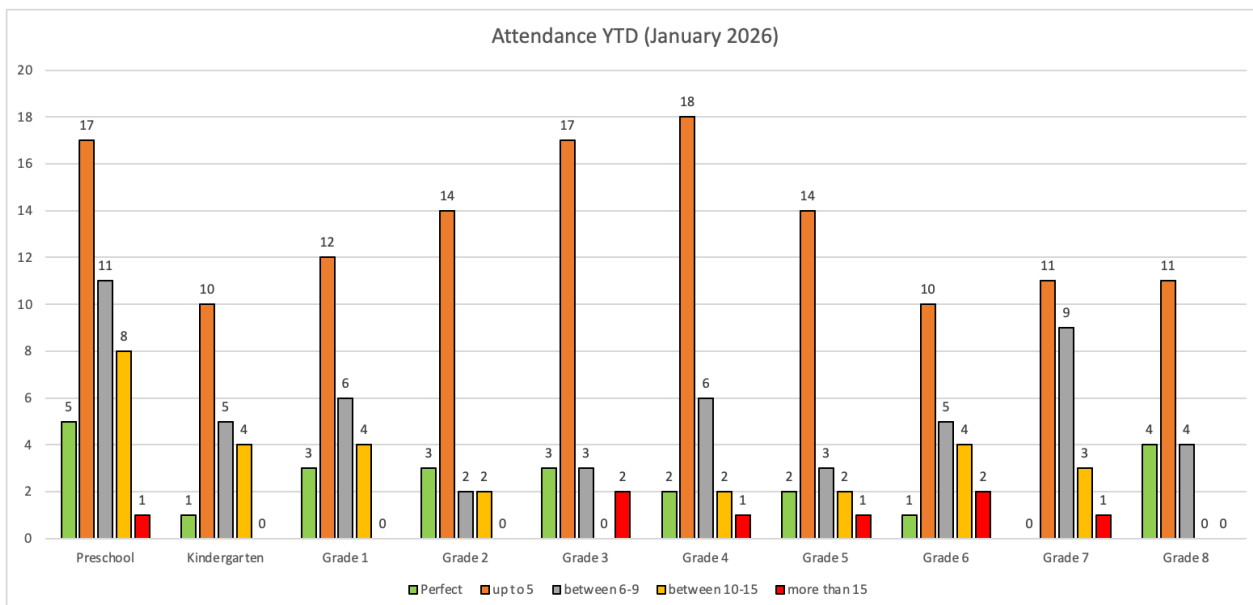
	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

To Report/Discuss:

- Regionalization Feasibility Study Survey Results (**DOCUMENT J**)
- Regionalization Community Input Meetings
 - Wednesday, February 11, 2026 @ 6:00 PM (Zoom)
 - Thursday, February 12, 2026 @ 6:30 PM (In Person)
- Hamburg School Grading Committee (**DOCUMENT K**)
- Knightly Newspaper (November - December 2025) (**DOCUMENT L**)
- Strauss Esmay Email - Student Use of Internet-Enabled Devices (**DOCUMENT M**)

Enrollment

	In District	Out of District	Choice Non-Public	Charter
Preschool	42			
Kindergarten	20		3	
Grade 1	25		1	
Grade 2	21		2	
Grade 3	25		2	
Grade 4	29			
Grade 5	22		1	
Grade 6	22		3	2
Grade 7	24	0	2	2
Grade 8	19	2	2	2
Total	249	2	16	6

Chronic Absenteeism

- **Absenteeism Graph (September 3, 2025 - January 15, 2026)**

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ PM (VOICE VOTE)

Meeting closed to the public for comment at _____ PM (VOICE VOTE)

EXECUTIVE SESSION

MOTION BY _____ SECONDED BY _____ to adopt the following Executive Session

Resolution at _____ PM

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

☒ Matters rendered confidential by state or federal law (**HIB #001 and HIB # 005**)

☐ Personnel

☐ Appointment of a public official

- [] Matters covered by the attorney-client privilege
- [] Pending or anticipated litigation
- [] Pending or anticipated contract negotiations
- [] Protection of the safety or property of the public
- [] Matters which would constitute an unwarranted invasion of privacy
- [] Matters in which the release of information would impair a right to receive Funds from the United States Government
- [] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- [] Possible imposition of a civil penalty or suspension

Be it further resolved that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

MOTION BY _____ SECONDED BY _____ to exit Executive Session at _____ PM

MOTION BY _____ SECONDED BY _____ to accept the following resolution:

RESOLVED that the Board of Education approve the Harassment, Intimidation and Bullying determination in Case Number – HIB #001, following review of the investigation and administrative recommendation.

The following item has been deemed to be a matter of routine business and will be voted on by one motion:

1. Motion to approve the Harassment, Intimidation and Bullying / Suspension Reports:
Case Number – HIB #001

- ☐ Confirmed
- ☐ Rejected
- ☐ Amended

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to accept the following resolution:

RESOLVED that the Board of Education approve the Harassment, Intimidation and Bullying determination in Case Number – HIB #005, following review of the investigation and administrative recommendation.

The following item has been deemed to be a matter of routine business and will be voted on by one motion:

1. Motion to approve the Harassment, Intimidation and Bullying / Suspension Reports:
Case Number – HIB #005

- ☐ Confirmed
☐ Rejected
☐ Amended

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION TO ADJOURN MEETING

MOTION BY _____ SECONDED BY _____ that the Board

adjourned the meeting at _____ PM (Voice Vote)