

MINUTES OF HAMBURG BOARD OF EDUCATION
REGULAR MEETING
May 21, 2026
6:30 PM in the Cafeteria

PRESENT: David Dreifus, Lois Ferguson, Michael Frangipane, Sheila Frayko, Timothy Gillen, Tricia Schels, Kelly Tranes, Robert Walsh

ABSENT: Robert Jones, President

Mrs. Frayko opened the meeting at 6:30 P.M. with the Flag Salute and Pledge of Allegiance, and a roll call, which was followed by the following statement:

“This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star Ledger, and the Sunday Herald.”

Mrs. Frayko read the Hamburg School’s Mission Statement:

The mission of the Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve the New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st century.

MINUTES OF HAMBURG BOARD OF EDUCATION
REGULAR MEETING
May 21, 2026
6:30 PM in the Cafeteria

APPROVAL OF MINUTES

On a motion by Mr. Gillen, seconded by Mr. Frangipane, carried by a roll call vote, **approved** the regular meeting minutes of the **April 30, 2026**, Board meeting (**DOCUMENT A**).

Yes	8
No	0
Abstain	0

On a motion by Mr. Frangipane, seconded by Mr. Dreifus and carried by a roll call vote, **approved** the executive meeting minutes of the **April 30, 2026**, Board meeting (**DOCUMENT B**).

Yes	8
No	0
Abstain	0

PRESENTATIONS

- Student Spotlight
 - PreK - Grade 1 (Asher White)
 - Grades 2-4 (Wyatt Earl)
 - Grades 5-8 (Jacob Bruinix)
- Presentation: Environmental Club
- Presentation: Retiring Teachers Recognition

OPEN TO THE PUBLIC

Mrs. Frayko read the following: At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.

MINUTES OF HAMBURG BOARD OF EDUCATION
REGULAR MEETING
May 21, 2026
6:30 PM in the Cafeteria

On a motion by Mr. Gillen seconded by Mr. Frangipane, and carried by a voice vote, the Board opened the meeting to the public at 6:48 P.M.

No comments heard.

On a motion by Mr. Dreifus seconded by Mr. Gillen, and carried by a voice vote, the Board closed the meeting to the public at 6:48 P.M.

COMMITTEE REPORTS

State & County School Boards – Resolution at SCSBA meeting.

Sussex County Educational Services Commission - Mr. Dreifus is the current representative. He will be meeting with Mr. Jones to discuss the future of Hamburg's participation.

Liaison with the Hamburg Borough Council - Borough flag poles have been ordered; a town flag will be placed on the corner of 94 and 23. Banners will also be placed celebrating the 250th Anniversary of the country.

Building & Grounds

Education & Policy

On a motion by Mrs. Schels, seconded by Mr. Gillen, and carried unanimously by roll call vote, the Board approved first reading of Policy Alert 237 as noted in **DOCUMENT C**.

N.J.A.C. 6A:8 – Standards and Assessment

P 1230	Superintendent's Duties (M) (Revised)
P 2200	Curriculum (M) (Revised)
R 2200	Curriculum Content (M) (Abolished)
P 2411	Career Education and Academic Counseling (M) (Revised)
R 2411	Guidance Counseling (M) (Abolished)
P 5460	High School Graduation (M) (Revised)
P 5461	High School Diplomas (M) (New)

MINUTES OF HAMBURG BOARD OF EDUCATION
REGULAR MEETING
May 21, 2026
6:30 PM in the Cafeteria

General Policy and Regulation Guide Updates

P 0162	Notice of Board Meetings (Revised)
P 0162.01	Legal Notices (M) (New)
P 1643	Family Leave (M) (Revised)
P 2260	Equity in School and Classroom Practices (M) (Revised)
R 2460.30	Additional/Compensatory Special Education and Related Services (M) (Abolished)
P & R 5111.13	Eligibility of Resident/Nonresident Students – Choice School District (M) (New)
P 5111.4	Admissions for Vocational Schools (M) (New)
P 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
P 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (Revised)
P 6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (Revised)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)

Negotiations & Personnel

On a motion by Mrs. Frayko, seconded by Mr. Frangipane, and carried unanimously by roll call vote, the Board approved the 2026-2027 employment contract for Amanda Weaver, School Business Administrator/Board Secretary at a cost of \$118,450 (includes healthcare benefits) as depicted in **DOCUMENT D**.

MINUTES OF HAMBURG BOARD OF EDUCATION
REGULAR MEETING
May 21, 2026
6:30 PM in the Cafeteria

On a motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by roll call vote, the Board approved the 2026-2027 Co-curricular employment positions as depicted below:

Activity	Staff	Level (Stipend)
Academic Club	Rachel Windish	Level 1 (\$1170)
Archery	Ashley Outer	Level 3 (\$1535)
Art Club	Rachel Steinbach	Level 2 (\$1394)
Athletic Director	Barry Douglass	Level 3 (\$2211)
AVA	Michelle Clark	Level 2 (\$1619)
Band	Katrina Vinkman	Level 3 (\$1535)
Basketball, Boys (Head)	Jacqueline Messina	Level 2 (\$2070)
Boys Basketball (Asst)	Olivia Krieger	Level 2 (\$1985)
Chorus	Katrina Vinkman	Level 2 (\$1394)
Computer Tech Advisor	Michele Sealander	Level 3 (\$1873)
Cross Country (Head)	Emma Cahill	Level 1 (\$1170)
Cross Country (Assistant)	Meagan Carr	Level 1 (\$944)
Drama (Head)	Emma Cahill	Level 3 (\$1985)
Drama (Asst)	Lynne Antonucci	Step 2 (\$1507)
Eighth Grade Advisor	Dorothy Smalley	Level 3 (\$1920)
Environmental Club	Meagan Carr	Level 1 (\$1170)
Field Hockey (Head)	Dorothy Smalley	Level 3 (\$1535)

MINUTES OF HAMBURG BOARD OF EDUCATION
REGULAR MEETING
May 21, 2026
6:30 PM in the Cafeteria

Field Hockey (Asst)	Michelle Clark	Level 2 (\$1422)
Girls Basketball (Head)	Meagan Carr	Level 2 (\$2070)
Girls Basketball (Asst)	Emma Cahill	Level 2 (\$1845)
National Jr. Honor Society	Diane Miller	Level 2 (\$1394)
Safety Patrol	Veronica Danko	Level 3 (\$1422)
School Literary Magazine	Ashley Outer	Level 3 (\$1422)
Soccer (Head)	Krystal Menendez	Level 3 (\$2098)
Soccer (Asst)	Marisa Maggio	Level 1 (\$1507)
Track (Head)	Dorothy Smalley	Level 3 (\$1535)
Track (Asst)	Michelle Clark	Level 3 (\$1422)
TREP\$ Advisor	Susan Hearn	Level 3 (\$1535)
Volleyball (Head)	Veronica Danko	Level 3 (\$1535)
Volleyball (Asst)	Antoinette Ratzer	Level 3 (\$1422)
Yearbook	Michele Sealander	Level 3 (\$1985)

On a motion by Mrs. Frayko, seconded by Mr. Gillen, and carried by a roll call vote:

Summer Maintenance employees, effective June 1, 2026. This position does not qualify for benefits.

Elisabeth McKinney	\$18.00 per hour
Jacqueline Messina	\$18.00 per hour
Dylan Higgins	\$20.00 per hour
Grant Pasake	\$20.00 per hour

**MINUTES OF HAMBURG BOARD OF EDUCATION
REGULAR MEETING**

May 21, 2026

6:30 PM in the Cafeteria

Michael Stickley (student)	\$15.92 per hour
Ashton Wint (student)	\$15.92 per hour
Thomas Obrothka (student)	\$15.92 per hour
Evan Oldham (student)	\$15.92 per hour
Ezekiel Frayko (student)	\$15.92 per hour
Yes	7
No	0
Abstain	1

On a motion by Mrs. Frayko, seconded by Mr. Dreifus, and carried unanimously by roll call vote, the Board approved an interlocal agreement for shared services of World Language teacher #73879850 with Lafayette Township School. This shared services agreement would include instructions for Hamburg Borough [3 days] and Lafayette Township [2 days] at a rate of \$92,608 [Step MA15]. This position does include health benefits to be shared between the two districts [Hamburg = 3/5 and Lafayette = 2/5 responsibility]. **(DOCUMENT E)**.

On a motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by roll call vote, the Board approved items a - c (Summer 2026):

- a. Rachel Windish as Office Assistant (\$18.00 per hour).
- b. Michele Sealander for summer technology (\$29.07 per hour).
- c. Corinne Crowley as ESY paraprofessional (\$22 per hour).

On a motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by roll call vote, the Board approved items a - e (SY 2026-27):

- a) Before Care staff
 - Sue Hearn
 - Jacqueline Messina
 - Dorothy Smalley
 - Michelle Clark
 - Veronica Danko
 - Elizabeth Velazquez
 - Ashley Outer
- b) Michele Sealander as Data Manager (\$7000).
- c) Michele Sealander as Teacher in Charge (\$1000).
- d) Michele Sealander as Testing Coordinator (\$1000)

MINUTES OF HAMBURG BOARD OF EDUCATION
REGULAR MEETING
May 21, 2026
6:30 PM in the Cafeteria

- e) Substitute List SY2026-2027 (**DOCUMENT F**)

On a motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by roll call vote, the Board approved the job description for Retired Police Officer (RPO) as depicted in **DOCUMENT G**.

Finance Committee

On a motion by Mr. Dreifus, seconded by Mr. Gillen, and carried unanimously by roll call vote, the Board approved items a-e:

- a. To approve the bills as presented (**DOCUMENT H**).
- b. To approve bills for the Cafeteria Account in the amount of **\$30,358.30** (**DOCUMENT H**);
- c. To approve Transfers made by the Superintendent for April 30, 2026, with fund 10 debits totaling **\$41,551.90** and fund 20 debits totaling **\$139.78** depicted in **DOCUMENT J** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2025-26 budget process for various professional services.
- d. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of April 30, 2026 no budgetary line-item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

OLD BUSINESS

NEW BUSINESS

BOARD SECRETARY'S REPORT

School Board Election: Petitions for School Board Members are available on the County Clerk's website under Election Forms. Petitions are due to the county office no later than 4 p.m. on July 27th. Candidates should have their petitions notarized **prior** to the submission. Candidates must now get a minimum of **25** signatures.

MINUTES OF HAMBURG BOARD OF EDUCATION
REGULAR MEETING
May 21, 2026
6:30 PM in the Cafeteria

On a motion by Mr. Gillen, seconded by Mrs. Frayko, and carried unanimously by roll call vote, the Board adopted the following FY 2026-27 Professional Services Annual Appointment Resolution, as follows:

WHEREAS, there exists a need for various professional services, and WHEREAS, the Public School Contracts Law (NJSA 18A:18A-5) requires that a resolution authorizing the contracting of professional services without competitive bids as adopted:

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Hamburg that the following professional services be contracted by the Hamburg Borough Board of Education for the 2026-27 school year without competitive bidding as a professional service in accordance with 18A:18A 15 of the Public School Contracts Law, not to exceed a contractual amount of \$200,000, as follows:

- A. Cleary, Giacobbe, Alfieri & Jacobs, Matthew Giacobbe, Esq., Board Attorney & Negotiator
- B. McManimon, Scotland & Baumann, LLC, Andrea L. Kahn Esq., Board Attorney & Bond Counsel
- C. Nisivoccia LLC, Brian Ko, Board Auditor (**DOCUMENT K**)
- D. J&B Therapy, LLC, for OT & Speech Services, PT Services, LDTC Services, and BCBA Services
- E. Dr. Denise Autotte, School Physician (**DOCUMENT L**)
- F. Arthur J. Gallagher Risk Management Services, Inc., George Morville, Agent/Risk Management Consultant for the New Jersey Schools Insurance Group
- G. Fortitude Insurance Group, Mitchell Mund, Agent, Dental Insurance Broker
- H. Phoenix Advisors, LLC-Continuing Disclosure Agent (**DOCUMENT M**)
- I. Genesis Educational Services, Inc.
- J. Educational Data Services, Inc.—Cooperative Bidding Service) The Educational Services Commission of NJ Pricing Cooperative
- K. The Hunterdon County Educational Services Commission Pricing Cooperative
- L. The Camden County Educational Services Commission Pricing Cooperative
- M. The New Jersey School Boards Association Cooperative Pricing System
- N. Aero Environmental Services, Inc.-Environmental Consultant Services
- O. Trane (**DOCUMENT N**)
- P. Morris County Elevator (**DOCUMENT O**)
- Q. Wasak Water Treatment (**DOCUMENT P**)
- R. Alliance Pest

MINUTES OF HAMBURG BOARD OF EDUCATION
REGULAR MEETING
May 21, 2026
6:30 PM in the Cafeteria

On a motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by roll call vote, the Board **approved** the following resolutions, for the 26-27 Hamburg Borough Taxes, 26-27 Food Services Management Contract Renewal and 26-27 Cafeteria Prices.

- a. Be it resolved that the amount of district taxes needed to meet the obligations of the Hamburg Borough Board of Education from July 1, 2026 to June 30, 2027 is \$6,274,727 and Hamburg Borough is hereby requested to put into the hands of the Business Administrator the monthly dollar amount as depicted on, by the 15th of each month, commencing on July 15, 2025 and authorize the Business Administrator to work with the municipality if there is a need to deviate from the tax requisition schedule.
- b. To approve the FY 2026-2027 Food Service Management Company contract with Maschio's Food Services, Inc. for a flat management fee of \$10,700 based upon the estimated total cost of the contract of \$140,511.10 and projected loss of \$20,000 as referenced on the projected FY 2026-2027 Projected Operating Statement [Form #23CRpublic, revised 3/2026], (**DOCUMENT Q**), authorizes the Board President and the Business Administrator to submit and execute all documents regarding this renewal.
- c. FY 2026-2027 Cafeteria Prices
Student Breakfast: \$2.25
Student Lunch: \$4.00

SUPERINTENDENT'S REPORT

On a motion by Mr. Gillen, seconded by Mrs. Frayko, and carried unanimously by roll call vote, the Board **approved** items a-e:

- a. Security Drills

Type of Drill	Date	Time	Evacuation Time
Shelter-in-Place	4/28/2026	1:53 PM	8 minutes
Shelter-in-Place	5/1/2026	1:59 PM	11 minutes

- b. Professional Development

MINUTES OF HAMBURG BOARD OF EDUCATION
REGULAR MEETING
May 21, 2026
6:30 PM in the Cafeteria

Staff Member	Date	Activity	Cost
Sylvester	5/20/2026	Sussex County Parent/Child Reunification Drill	\$0 plus related mileage & travel
Sigman	2026-2027	Sussex County Superintendent's Roundtable Association Monthly Meetings	\$0

c. Harassment, Intimidation, and Bullying:

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
September 2025	0	0	NA	NA
October 2025	0	0	NA	NA
November 2025	4	3	Y	Y
December 2025	3	2	Y	Y
January 2026	2	0	Y	N
February 2026	0	0	NA	NA
March 2026	0	0	NA	NA
April 2026	0	0	NA	NA

MINUTES OF HAMBURG BOARD OF EDUCATION
REGULAR MEETING
May 21, 2026
6:30 PM in the Cafeteria

May 2026	1	1	Y	Y
----------	---	---	---	---

Preliminary Determination = 2 (February & April)

d. Substitutes

Name	Position[s]
Hallie Armstrong*	paraprofessional
*Pending completion of paperwork	

e. Field Trips

Academic Bowl (Mr. Scott)	Hardyston Middle School	\$90 registration + shared transportation
---------------------------	-------------------------	--

On a motion by Mr. Dreifus, seconded by Mr. Gillen, and carried unanimously by roll call vote, the Board **approved** the Professional Development Plan (SY 2026-2027) as depicted in **DOCUMENT R**.

On a motion by Mr. Gillen, seconded by Mrs. Frayko, and carried unanimously by roll call vote, the Board **approved** items a - c:

- a. Comprehensive Equity Plan (2025-2028) as depicted in **DOCUMENT S**.
- b. 2026-2027 Memorandum of Agreement for related services between Warren County Special Services School District and Hamburg School. (**DOCUMENT T**)
- c. Student #2032813 to attend Northern Hills Academy for the remainder of the school year @ a tuition of \$62,920.00 (prorated) plus Summer ESY, transportation (\$340 per diem rate), shared paraprofessional fees, and related services beginning upon the completion of required documentation. (**DOCUMENT U**)

MINUTES OF HAMBURG BOARD OF EDUCATION
REGULAR MEETING
May 21, 2026
6:30 PM in the Cafeteria

To Report/Discuss:

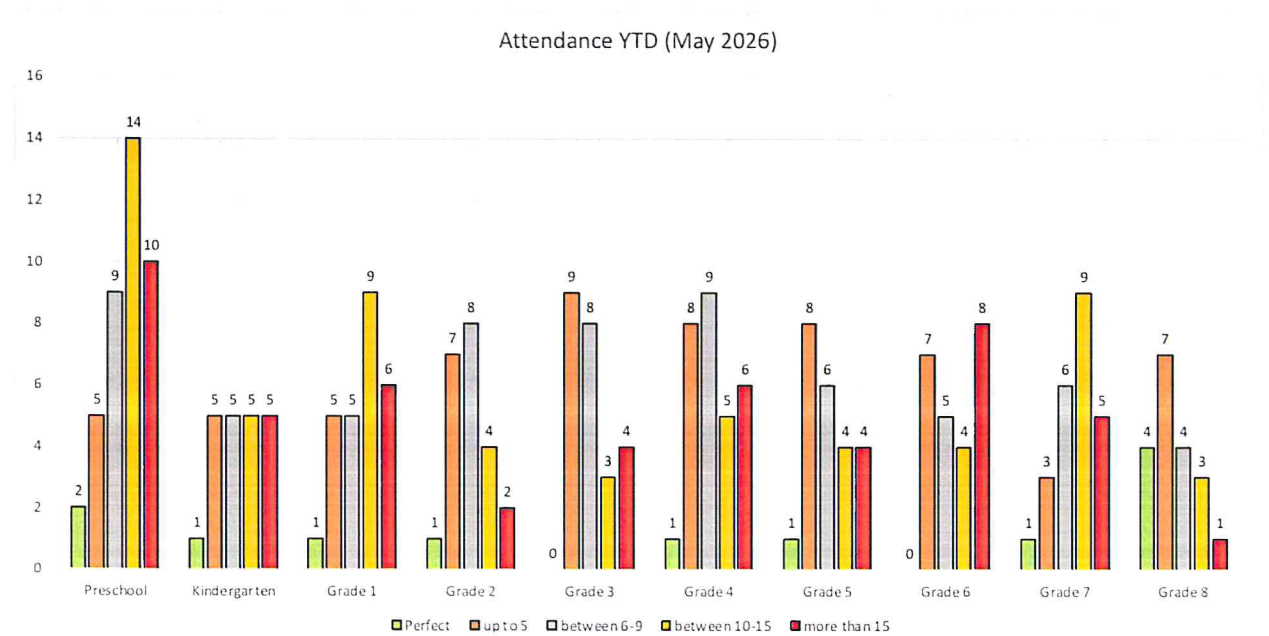
- Preschool Education Aid Budget Approval (**DOCUMENT V**)

Enrollment

	In District	Out of District	Choice Non-Public	Charter
Preschool	40			
Kindergarten	21		3	
Grade 1	26		1	
Grade 2	22		2	
Grade 3	24		2	
Grade 4	29			
Grade 5	23		1	
Grade 6	24	1	3	2
Grade 7	24		2	2
Grade 8	19	2	2	2
Total	252	3	16	6

**MINUTES OF HAMBURG BOARD OF EDUCATION
REGULAR MEETING
May 21, 2026
6:30 PM in the Cafeteria**

Chronic Absenteeism



- **Absenteeism Graph (September 3, 2025 - May 15, 2026)**

MINUTES OF HAMBURG BOARD OF EDUCATION
REGULAR MEETING
May 21, 2026
6:30 PM in the Cafeteria

Mrs. Frayko read the following statement, "At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board."

On a motion by Mr. Gillen, seconded by Mr. Frangipane, and carried unanimously by voice vote, the Board opened the meeting for public comment at 7:15 P.M

No voices were heard.

On a motion by Mr. Gillen, seconded by Mr. Dreifus, and carried unanimously by voice vote, the Board closed the meeting for public comment at 7:15 P.M

EXECUTIVE SESSION

On a motion by Mr. Gillen, seconded by Mr. Frangipane, and carried unanimously by voice vote, the Board approved to adopt the following Executive Session at 7:16 P.M.

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- ☐ Matters rendered confidential by state or federal law
- ☒ **Personnel (CSA Evaluation)**
- ☐ Appointment of a public official
- ☐ Matters covered by the attorney-client privilege
- ☐ Pending or anticipated litigation
- ☐ Pending or anticipated contract negotiations
- ☐ Protection of the safety or property of the public
- ☐ Matters which would constitute an unwarranted invasion of privacy
- ☐ Matters in which the release of information would impair a right to receive Funds from the United States Government

- [] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- [] Possible imposition of a civil penalty or suspension

Be it further resolved that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

On a motion by Mr. Gillen seconded by Mr. Frangipane, and carried unanimously by voice vote, the Board approved the motion to exit the Executive Session at 7:29 P.M.

On a motion by Mr. Dreifus, seconded by Mr. Gillen and carried unanimously by voice vote, the Board approved the 2025-2026 Chief School Administrator's annual evaluation.

On a motion by Mr. Gillen, seconded by Mr. Frangipane and carried unanimously by voice vote, the Board adjourned the meeting at 7:30 P.M.

Respectfully submitted,



Danielle Pra
Board Secretary Pro Tempore