

**HAMBURG BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
June 18, 2026  
6:30 PM in the Cafeteria**

**FLAG SALUTE & PLEDGE OF ALLEGIANCE**

**STATEMENT - OPEN PUBLIC MEETING**

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star Ledger and the Sunday Herald.

**ROLL CALL**

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
Present									
Absent									

**MISSION STATEMENT**

The mission of the Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve the New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st century.

**APPROVAL OF MINUTES**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_** to approve the regular meeting minutes of the **May 21, 2026** Board meeting (**DOCUMENT A**).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_** to approve the executive meeting minutes of the **May 21, 2026** Board meeting (**DOCUMENT B**).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**PRESENTATIONS**

**OPEN TO THE PUBLIC**

*At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.*

Meeting opened to the public for comment at \_\_\_\_\_ **PM (VOICE VOTE)**

Meeting closed to the public for comment at \_\_\_\_\_ **PM (VOICE VOTE)**

**COMMITTEE REPORTS**

**State & County School Boards**

**Sussex County Educational Services Commission**

**Liaison with the Hamburg Borough Council**

**Building & Grounds**

- Damage to shed located on the Field.

**Education & Policy**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** second reading of Policy Alert 237 as noted in **DOCUMENT C**.

**N.J.A.C. 6A:8 – Standards and Assessment**

P 1230	Superintendent’s Duties (M) (Revised)
P 2200	Curriculum (M) (Revised)
<del>R 2200</del>	<del>Curriculum Content (M) (Abolished)</del>
<del>P 2411</del>	<del>Career Education and Academic Counseling (M) (Revised)</del>
<del>R 2411</del>	<del>Guidance Counseling (M) (Abolished)</del>
<del>P 5460</del>	<del>High School Graduation (M) (Revised)</del>
<del>P 5461</del>	<del>High School Diplomas (M) (New)</del>

**General Policy and Regulation Guide Updates**

P 0162	Notice of Board Meetings (Revised)
P 0162.01	Legal Notices (M) (New)
P 1643	Family Leave (M) (Revised)
P 2260	Equity in School and Classroom Practices (M) (Revised)
<del>R 2460.30</del>	<del>Additional/Compensatory Special Education and Related Services (M) (Abolished)</del>
P & R 5111.13	Eligibility of Resident/Nonresident Students – Choice School District (M) (New)
P 5111.4	Admissions for Vocational Schools (M) (New)
P 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
P 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (Revised)
P 6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (Revised)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** first reading of Grading Initiative Policy / Regulation updates as noted in **DOCUMENT D.**

- P 5410 Promotion and Retention
- P 5440 Honoring Student Achievement
- R 2330 Homework
- R 2624 Grading System
- R 5410 Promotion and Retention
- R 5420 Reporting Student Progress

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** the Hamburg School Grading Handbook as presented in **DOCUMENT E.**

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**Negotiations & Personnel**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** items a - d:

- a) Ronald Lucas as a Retired Police Officer (RPO) effective August 31, 2026 at a rate of \$50,000 annually. This position does carry health care benefits.
- b) Hannah Doyle as Special Education teacher effective August 31, 2026 at Step 1 BA (\$69,523). This position does carry health care benefits.
- c) Melissa Oldham as Confidential Administrative Assistant effective July 1, 2026 at a rate of \$56,000 annually. This position does carry health care benefits.

d) Louise Murphy as Confidential Secretary substitute effective July 1, 2026 not to exceed \$31,000 annually. This position does not carry health care benefits.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to accept, with regret,** the resignation of the following paraprofessionals:

- Stephen Ferguson
- Lauren Roberts

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** extended sick leave for staff ID #\*\*\*\*0880 beginning August 31, 2026 through October 16, 2026 utilizing accumulated sick days. Staff member is anticipated to return to duty on Monday, October 19, 2026.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**Finance Committee**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve a-g:**

- To approve the bills as presented (**DOCUMENT G**).
- To approve bills for the Cafeteria Account in the amount of **\$379.45**;
- To accept the Board Secretary’s and Treasurer’s reports for April 30, 2026 (**DOCUMENT H-1**)
- To accept the Board Secretary’s and Treasurer’s reports for May 31, 2026 (**DOCUMENT H-2**)
- To approve Transfers made by the Superintendent for May 31, 2026, with fund 10 debits totaling **\$23,133** and fund 20 debits totaling **\$3,142** depicted in **DOCUMENT I** and the

Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2025-26 budget process for various professional services.

- f) Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of May 31, 2026 no budgetary line-item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- g) Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**OLD BUSINESS**

**NEW BUSINESS**

**BOARD SECRETARY'S REPORT**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to adopt the following Capital Reserve Resolution:**

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, Hamburg Borough Board of Education wishes to deposit anticipated current year excess surplus into a Capital Reserve account at year end, and

WHEREAS, the Hamburg Borough Board of Education has determined that not to exceed \$1,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Hamburg Borough Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to adopt the following Architect of Record (Document T):**

WHEREAS, the Board has determined that it needs to retain an architect to provide professional services as Architect of Record to the Board ("Services"); and

WHEREAS, the Provider is duly licensed by the State of New Jersey to provide the necessary Services; and

WHEREAS, the Board solicited multiple proposals from full service architectural firms, including Provider, to provide the Services; and

WHEREAS, the Board has determined EI Associate's proposal to be most advantageous to the Board; and

THEREFORE, it is the intention of the Board and the Provider to enter into an Agreement regarding the provision of the Services for the remainder of the 2025-2026 and the 2026-2027 school years.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to adopt the following 26-27 Food Services Management Contract Renewal (Updated: *projected to guaranteed*):**

To approve the FY 2026-2027 Food Service Management Company contract with Maschio's Food Services, Inc. for a flat management fee of \$10,700 based upon the estimated total cost of the contract of \$140,511.10 and guaranteed loss of \$20,000 as referenced on the projected FY 2026-2027 Projected Operating Statement [Form #23CRpublic, revised 3/2026], (**DOCUMENT U**), authorizes the Board President and the Business Administrator to submit and execute all documents regarding this renewal.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**SUPERINTENDENT’S REPORT**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve items a-c:**

a) Security Drills

Type of Drill	Date	Time	Evacuation Time
Fire Drill	5-29-26	3min 29sec	12 min
Fire Drill	6/12/2026	3min 45sec	14min
Shelter in Place with Severe Weather Stance	6/17/2026	12:20	15min

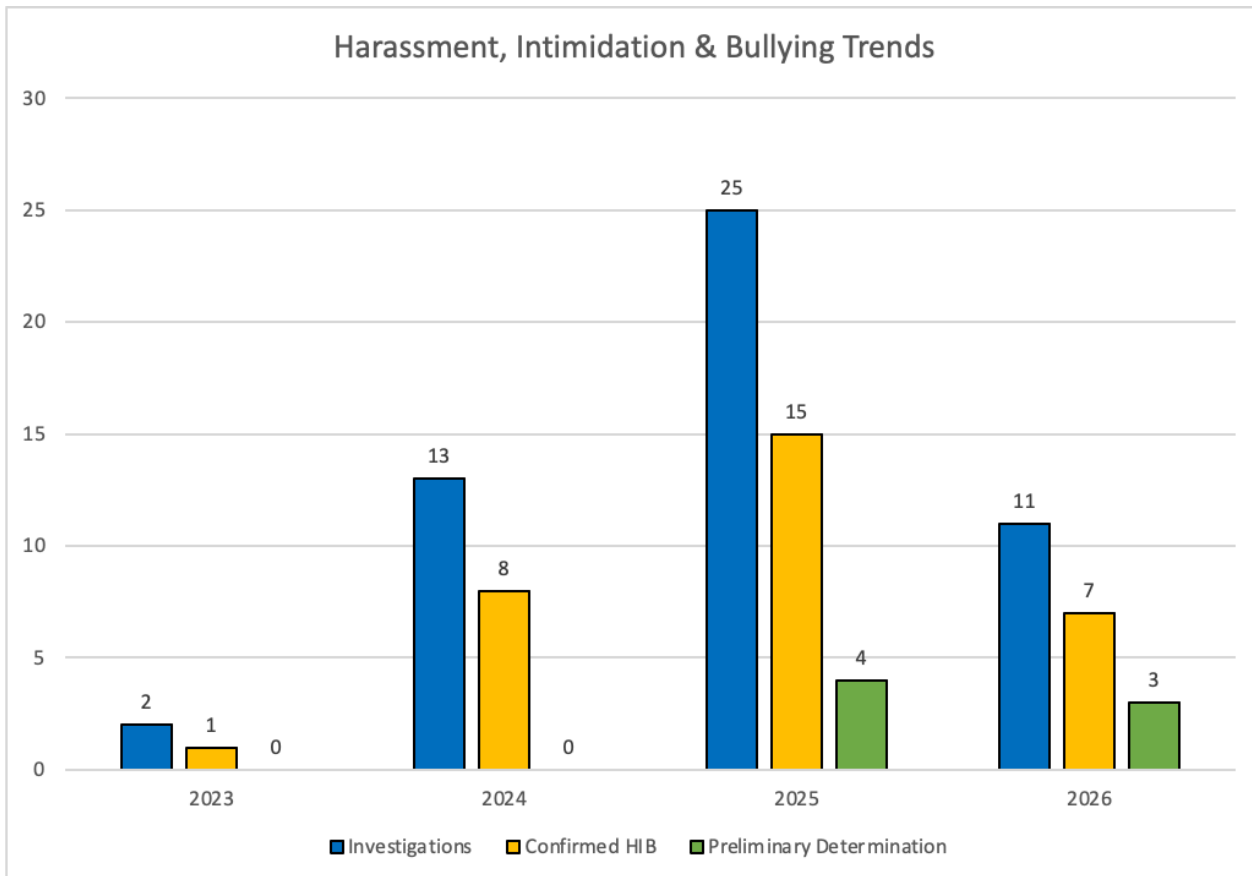
b) Professional Development

Staff Member	Date	Activity	CostG
Garris	6/4/26	SCSCA Meeting	\$0 plus related travel and/or mileage

c) Harassment, Intimidation, and Bullying:

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
September 2025	0	0	NA	NA
October 2025	0	0	NA	NA
November 2025	4	3	Y	Y
December 2025	3	2	Y	Y
January 2026	2	0	Y	N
February 2026	0	0	NA	NA
March 2026	0	0	NA	NA
April 2026	0	0	NA	NA
May 2026	1	1	Y	Y
June 2026	1	1	Y	Y
<b>TOTAL</b>	<b>11</b>	<b>7</b>		

Preliminary Determination = 3 (February, April & June)



	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** the Hamburg School Comprehensive Equity Plan (2026-2027) pursuant to N.J.A.C. 6A:7 noted in **DOCUMENT J**.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve a-b:**

- a. the agreement for Student #2032813 to attend Northern Hills Academy for the 26/27 SY @ a tuition of \$64,808, plus transportation, shared paraprofessional fees, and related services beginning September 2nd, 2026 (**DOCUMENT K**).

- b. the agreement for Student #7462428009 to attend Shepard School for the 26/27 SY @ a tuition of \$69,391.14 (includes ESY), plus shared paraprofessional fees, transportation, and related services beginning July 1st, 2026 (**DOCUMENT L**).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** the Emergency Remote Instructional Plan (2026-2027) pursuant to N.J.S.A. 18A:7F-9(c) and N.J.A.C. 6A:32-13.1 and 13.2as noted in **DOCUMENT M**.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** the Lead Testing Program Statement of Assurance (SOA) for the 2025-2026 school year pursuant to N.J.A.C. 6A:26-12.4 regulations noted in **DOCUMENT N**

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** the Reunification Memorandum of Understanding as depicted in **DOCUMENT O**.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** the Hamburg School’s administrative district goals for 2026-2027 as depicted in **DOCUMENT P**.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to approve** a resolution Urging Relief from Rising Public School Employee Health Care Costs as depicted in **DOCUMENT V**.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

To

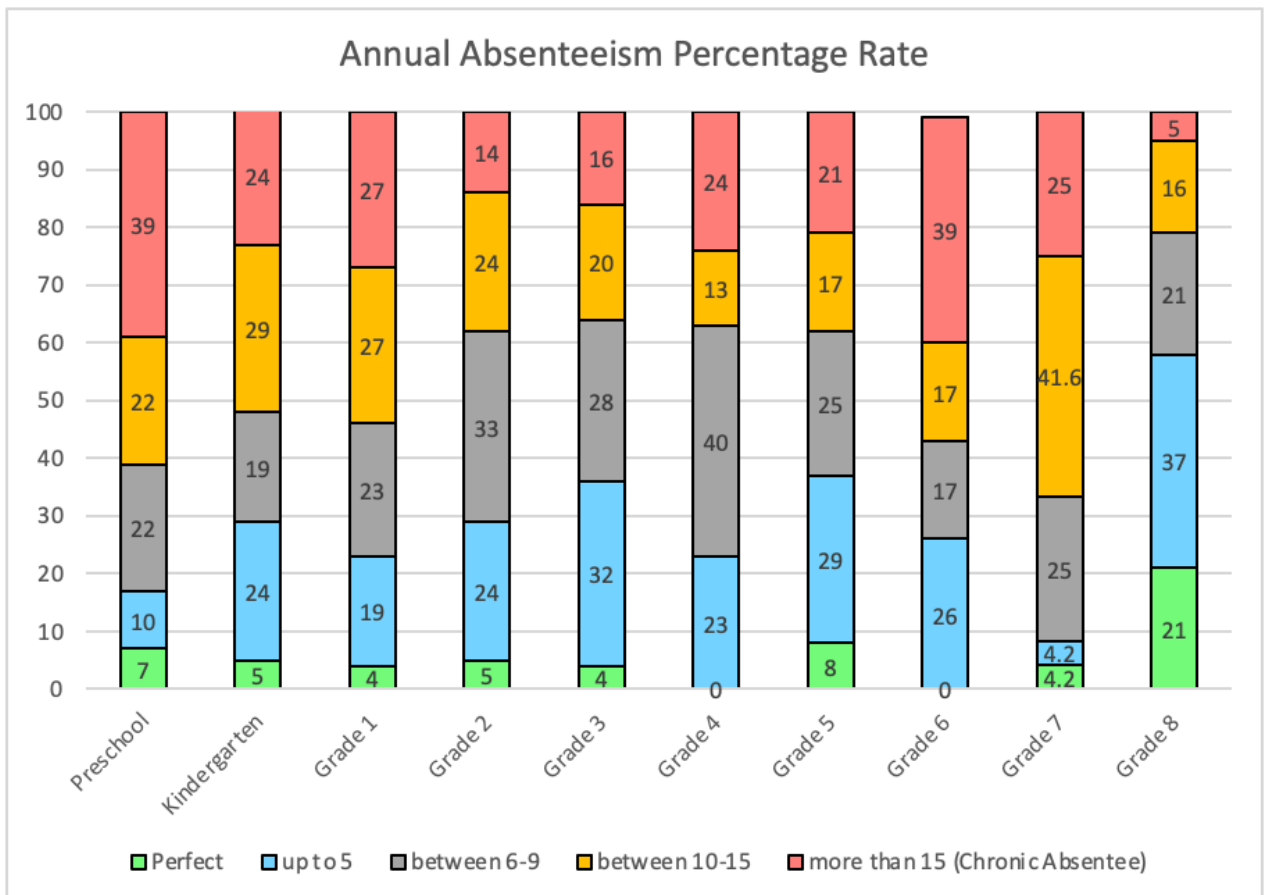
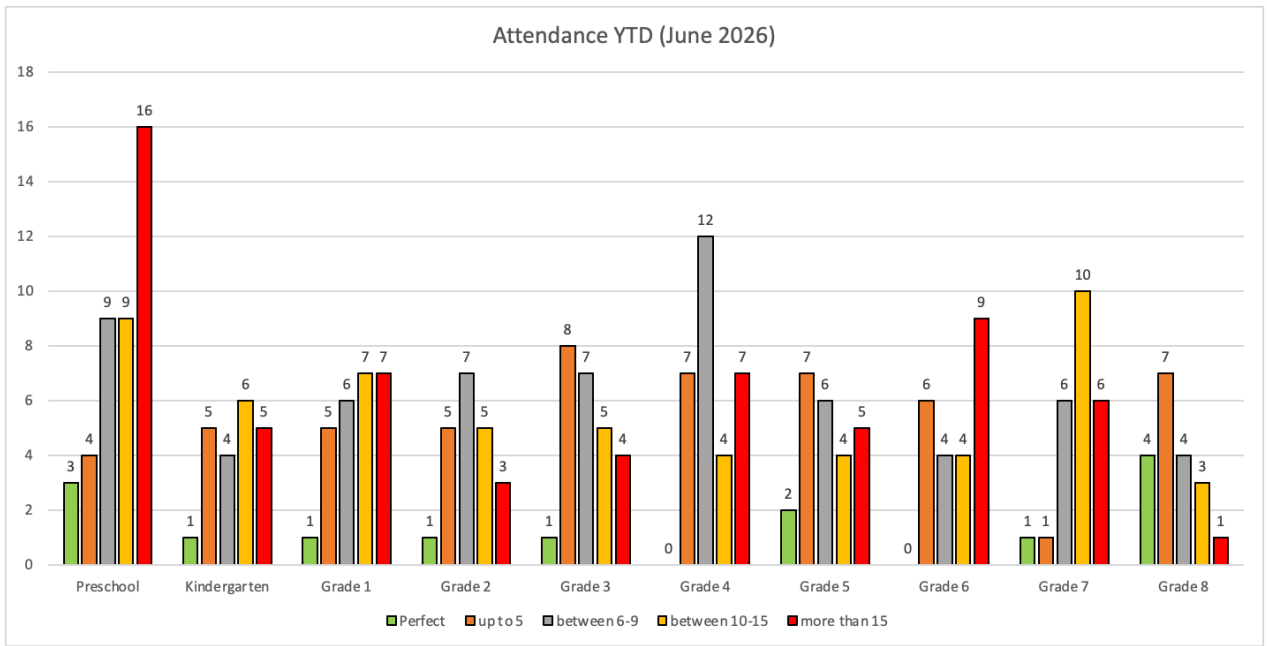
**Report/Discuss:**

- School Performance Reports Guide - Board Member Letter (**DOCUMENT Q**)
- School Security Statement of Assurance (**DOCUMENT R**)
- BOE Graduation Invitation 2026 (**DOCUMENT S**)

**Enrollment**

	In District	Out of District	Choice Non-Public	Charter
Preschool	41			
Kindergarten	21		3	
Grade 1	26		1	
Grade 2	21		2	
Grade 3	25		2	
Grade 4	30			
Grade 5	24		1	
Grade 6	23	1	3	2
Grade 7	24		2	2
Grade 8	19	2	2	2
<b>Total</b>	<b>254</b>	<b>3</b>	<b>16</b>	<b>6</b>

**Chronic Absenteeism**



- **Absenteeism Graphs** (September 3, 2025 - June 10, 2026)

*At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.*

**Meeting opened to the public for comment at \_\_\_\_\_ PM (VOICE VOTE)**

**Meeting closed to the public for comment at \_\_\_\_\_ PM (VOICE VOTE)  
EXECUTIVE SESSION**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to adopt the following Executive Session**

**Resolution at \_\_\_\_\_ PM**

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

Be it further resolved that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ to exit Executive Session at \_\_\_\_\_ PM**

**MOTION TO ADJOURN MEETING**

**MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_ that the Board  
adjourned the meeting at \_\_\_\_\_ PM (Voice Vote)**