

MINUTES OF HAMBURG BOARD OF EDUCATION
REGULAR MEETING
August 20, 2026
6:30 PM in the Cafeteria

PRESENT: Robert Jones, President, David Dreifus, Lois Ferguson, Michael Frangipane, Sheila Frayko, Timothy Gillen, Robert Walsh

ABSENT: Tricia Schels and Kelly Tranes

Mr. Jones opened the meeting at 6:30 P.M. with the Flag Salute and Pledge of Allegiance, and a roll call, which was followed by the following statement:

“This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star Ledger, and the Sunday Herald.”

Mr. Jones read the Hamburg School’s Mission Statement:

The mission of the Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve the New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st century.

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APPROVAL OF MINUTES

On a motion by Mr. Gillen, seconded by Mrs. Frayko , carried by a roll call vote, **approved** the regular meeting minutes of the **June 18, 2026** Board meeting as amended (**DOCUMENT A**).

Yes	7
No	0
Abstain	0

OPEN TO THE PUBLIC

Mr. Jones read the following: At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.

On a motion by Mrs. Frayko seconded by Mr. Dreifus and carried by a voice vote, the Board opened the meeting to the public at 6:34 P.M.

No comments heard.

On a motion by Mrs. Frayko seconded by Mr. Gillen, and carried by a voice vote, the Board closed the meeting to the public at 6:34 P.M.

COMMITTEE REPORTS

State & County School Boards – Mr. Walsh had no comments.

Sussex County Educational Services Commission – Mr. Dreifus made comments regarding the current happenings at the Commission

Liaison with the Hamburg Borough Council – Mrs. Frayko made comments regarding Hamburg day and the PTA's use of Hamburg Park.

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Building & Grounds

On a motion by Mr. Gillen, seconded by Mr. Frangipane, and carried unanimously by roll call vote, the Board approved Trane's SOV Pencil Copy - Application for Payment Number 1 for the Boiler Plant Integration Project associated with the District's Referendum Projects.

(DOCUMENT HH).

Education & Policy-

On a motion by Mrs. Frayko, seconded by Mr. Dreifus, and carried unanimously by roll call vote, the Board approved Policy Alert 238 as noted in **DOCUMENT B.** (single reading)

P 2363	Student Use of Privately-Owned Technology (Abolished)
P 5516	Student Use of Internet-Enabled Devices (M) (Revised)
R 5516	Student Use of Internet-Enabled Devices (M) (Revised)
P 8660	Transportation by Private Vehicles To and From School-Related Activities (M) (Revised)

On a motion by Mrs. Frayko, seconded by Mr. Dreifus, and carried unanimously by roll call vote, the Board approved second reading of Grading Initiative Policy / Regulation updates as noted in **DOCUMENT C.**

P 5410	Promotion and Retention
P 5440	Honoring Student Achievement
R 2330	Homework
R 2624	Grading System
R 5410	Promotion and Retention
R 5420	Reporting Student Progress

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On a motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by roll call vote, the Board approved to reaffirm Hamburg School's policies and regulations through Strauss Esmay for SY 2026-2027. All policies and regulations are hosted on the school's website on the Board of Education page.

On a motion by Mr. Gillen, seconded by Mrs. Frayko, and carried unanimously by roll call vote, the Board approved a-c:

- a) Sussex County History Curriculum for Grade 4 (**DOCUMENT D**)
- b) Science Curriculum (Kindergarten - Grade 5) (2026) (**DOCUMENT E**) - pgs. 8, 11, 59, 60
- c) Science Curriculum (Middle School) (2026) (**DOCUMENT F**) - pg. 34

Negotiations & Personnel

On a motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by roll call vote, **the Board approved items a - n:**

- a) Melissa Papadoupalos as classroom aide at \$20/hr not to exceed 29 hours per week. This position is not eligible for benefits.
- b) Kelli Williams as a classroom aide at \$20/hr not to exceed 29 hours per week. This position is not eligible for benefits.
- c) Krisanny Marte Medina as classroom aide at \$20/hr not to exceed 29 hours per week. This position is not eligible for benefits.
- d) Karen Cosic as classroom aide at \$20/hr not to exceed 29 hours per week. This position is not eligible for benefits.
- e) Amanda Malave as a classroom aide at \$20/hr not to exceed 29 hours per week. This position is not eligible for benefits.
- f) Cynthia Certosimo as a classroom aide at \$20/hr not to exceed 29 hours per week. This position is not eligible for benefits.

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- g) Christine (Stacey) Cedeno as a classroom aide at \$20/hr not to exceed 29 hours per week. This position is not eligible for benefits.
- h) Retirement of Amelia Zummo effective January 1, 2027 (last day in district will be December 31, 2026)
- i) Julia Lora as substitute teacher & aide for the 2026-2027 school year.
- j) Lauren Roberts as substitute teacher, aide and custodian for the 2026-2027 school year.
- k) Mary Lombardi as substitute aide [pending receipt of paperwork]
- l) School Nurse practicum student (Emilee Hamler) from Rowan University to work with Aimee Landrud for a minimum of 50 hours. (DOCUMENT CC)
- m) Gabriel Villagomez as substitute custodian at a rate of \$15.92 per hour
- n) Dora Wasson as substitute aide [pending receipt of paperwork]

On a motion by Mrs. Frayko, seconded by Mr. Dreifus, and carried unanimously by roll call vote, the Board approved a \$2,000 annual stipend amount for the following sub-certified paraprofessionals/staff members for classroom coverage effective September 1, 2026:

- Mr. DeSino
- Mrs. Pino
- Mrs. Brancaccio
- Mrs. Dolan
- Ms. Krieger

On a motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by roll call vote, the Board **approved staff annual appointments as documented in DOCUMENT G.**

Finance Committee

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On a motion by Mr. Dreifus, seconded by Mr. Gillen, and carried unanimously by roll call vote, **the Board approved items a-f:**

- a) To approve the bills as presented (DOCUMENT DD).
- b) To approve bills for the Cafeteria Account in the amount of \$28,422.83 (DOCUMENT EE);
- c) To accept the Board Secretary's and Treasurer's reports for June 30, 2026 (DOCUMENT FF)
- d) To approve Transfers made by the Superintendent for June 30, 2026, with fund 10 debits totaling \$108,020.06 and fund 20 debits totaling \$2,029.41 depicted in DOCUMENT GG and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2025-26 budget process for various professional services.
- e) Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of June 30, 2026 no budgetary line-item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f) Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

On a motion by Mr. Gillen, seconded by Mr. Frangipane, and carried unanimously by roll call vote, the Board accepted the award and approve the submission of the 2026-2027 IDEA Basic and Preschool Grant application as follows:

IDEA Basic 100-500 (Other Purchased Services/Tuition): \$84,115
IDEA Preschool 200-300 (Prof & Tech Services/OT & PT): \$4,606

On a motion by Mrs. Frayko, seconded by Mr. Gillen, and carried unanimously by roll call vote, the Board accepted the award and approved the submission of the 2026-2027 ESEA Consolidated Grant application. Accepting the funding allocation \$47,987 for Title I, Title II and Title IV.

Title I-A: \$33,779
Title II: \$4,208
Title IV Part A: \$10,000

On a motion by Mr. Gillen, seconded by Mrs. Frayko, and carried unanimously by roll call vote, the Board approved and accepted items a-b:

- a) \$52,600 in Extraordinary Aid from the 25-26SY

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b) \$4,039 in Non Public Transportation Reimbursement Aid from the 25-26SY

OLD BUSINESS – “No dogs” sinage by field

NEW BUSINESS

NJSBA evaluation for the board and exit tickets.

BOARD SECRETARY’S REPORT

Health Insurance Rate Increase Recommendation – AON

SUPERINTENDENTS REPORT

On a motion by Mr. Gillen, seconded by Mr. Dreifus, and carried unanimously by roll call vote, the Board **approved** items a-c:

a) Security Drills

Type of Drill	Date	Time	Evacuation Time
Fire Evacuation Drill	7/22/2026	10:00 AM	1min 45 sec
Shelter-In-Place	7/30/2026	10:17 AM	4 min.

b) Professional Development

Staff Member	Date	Activity	CostG
Garris	6/4/26	SCSCA Meeting	\$0 plus related travel and/or mileage
Sigman	3/16/2027	NJPSA - School Law	\$125.00 - Virtual

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Havens	September 5, 12, 19, 26 October 3, 10	Management, Supervision & Human Resources	\$907.00 - Virtual
Weaver	9/22, 10/6, 11/12, 12/15, 1/12, 2/16, 3/11	NJASBO Training	\$1393 total (\$199 each)
Triolo	9/24, 25, 28, 29	PEA Preschool Instructional Coach Seminar (Somerville, NJ)	\$1820 plus related travel and mileage
Landrud	10/12/2026	Sussex County School Nurses Assoc.	0 - plus related travel & mileage

c) Building Use

Sussex County Nurses Assoc	Library/Media Center 4:15-6:15pm	11/10/26, 1/13/27, 3/9/27
Sussex County YMCA	Cafeteria, Gym, Art Room, Playground 2:3– 6:00pm	9/1/26-6/20/27
Center for Prevention - Above the Influence	Library 2:45-4:00pm	Wednesdays from 10/7/26 through 5/26/27

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On a motion by Mrs. Frayko, seconded by Mr. Dreifus, and carried unanimously by roll call vote, the Board **approved items** a-f for SY 2026-2027:

- a) the use of Marzano Focused Teacher Evaluation Model and the Marzano School Leader Evaluation Model as the district evaluation tools;
- b) the use of New Jersey School Boards Association [NJSBA] as the district's Superintendent evaluation tool;
- c) the AKC registration #SS26042303 [Echo's Chocolate Moose] as the Hamburg Borough School's therapy dog;
- d) establish bus route #001 (Security) for school safety drills;
- e) 2026-2027 Field Trip Blanket List (**DOCUMENT K**).
- f) Special Education consultation services (BCBA) with Always CapABLE at \$100 per hour as outlined in **DOCUMENT I**.

On a motion by Mr. Frangipane, seconded by Mrs. Frayko, and carried unanimously by roll call vote, the Board **approved to adopt** the most current edition of *Robert's Rules of Order Newly Revised* as the official guide for parliamentary procedure governing the conduct of all meetings and actions of the Hamburg Board of Education, except where its provisions conflict with applicable New Jersey law, administrative code, State Board regulations, or duly adopted Board policies.

On a motion by Mr. Gillen, seconded by Mr. Dreifus, and carried unanimously by roll call vote, the Board approved items a-j:

- a) Safety & Security Plan 2026-2027
- b) BioSecurity Plan 2026-2027 (**DOCUMENT L**)
- c) Memorandum of Understanding (BOE & Law Enforcement) (**DOCUMENT M**)
- d) Dual Use of Educational Space 2026-2027 (**DOCUMENT N**)
- e) Kindergarten Toilet Room Supervision Plan (**DOCUMENT O**)
- f) Annual Toilet Room Waiver (Kindergarten) (**DOCUMENT P**)
- g) Preschool Room Size Equivalency Waiver (**DOCUMENT Q**)
- h) Anticipated Facilities Request (**DOCUMENT R**)

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- i) Principal Waiver Form 2026-2027 (**DOCUMENT S**)
- j) Mentoring Plan 2026-2027 (**DOCUMENT T**)

Enrollment:

	In District	Out of District	Choice Non-Public	Charter
Preschool	47			
Kindergarten	26			
Grade 1	25		2	
Grade 2	27		1	
Grade 3	21		2	
Grade 4	25		1	
Grade 5	32			
Grade 6	26		2	3
Grade 7	22	1	4	2
Grade 8	24	1	1	2
Total	275	2	13	7

To Report/Discuss:

- School Register Summary certified (DOCUMENT U)
- District Website Accessibility Statement of Assurance (DOCUMENT V)
- School Safety Data Submission (DOCUMENT W)
- Advertiser News (July 16, 2026) & Facebook Post (DOCUMENT X)
- DASl Curriculum Letter (DOCUMENT Y)
- School Safety Statement of Assurance (DOCUMENT Z)
- 2025-2026 Lead in Drinking Water Statement of Assurance (DOCUMENT AA)

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- Professional Development Plan & Mentoring Plan SoA (DOCUMENT BB)
- NJDOE Educator Evaluation Information System – [Certified]
- Ethics Training - October 15, 2026 (Kathleen Helewa) Time TBD

Mr. Jones read the following statement, *"At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board."*

On a motion by Mrs. Frayko, seconded by Mr. Frangipane, and carried unanimously by voice vote, the Board opened the meeting for public comment at 7:12 P.M

A resident from Hamburg, made a political comment in relation to the Sussex County commissioners' recent resolution.

On a motion by Mr. Gillen, seconded by Mrs. Frayko, and carried unanimously by voice vote, the Board closed the meeting for public comment at 7:14 P.M.

EXECUTIVE SESSION

On a motion by Mr. Gillen, seconded by Mrs. Frayko and carried unanimously by voice vote, the Board approved the following Executive Session Resolution at 7:15 P.M

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forth with enter closed session to discuss the following matter(s) concerning:

[] Matters rendered confidential by state or federal law

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- ☐ Personnel
- ☐ Appointment of a public official
- ☒ Matters covered by the attorney-client privilege
- ☐ Pending or anticipated litigation
- ☐ Pending or anticipated contract negotiations
- ☐ Protection of the safety or property of the public
- ☐ Matters which would constitute an unwarranted invasion of privacy
- ☐ Matters in which the release of information would impair a right to receive Funds from the United States Government
- ☐ Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- ☐ Possible imposition of a civil penalty or suspension

Be it further resolved that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

On a motion by Mr. Gillen seconded by Mrs. Frayko, and carried unanimously by voice vote, the Board approved the motion to close the Executive Session at 7:30 P.M.

On a motion by Mrs. Frayko, seconded by Mr. Frangipane and carried unanimously by voice vote, the Board adjourned the meeting at 7:30 P.M.

Respectfully submitted,

A handwritten signature in black ink that reads "Amanda Weaver". The signature is written in a cursive, flowing style. To the left of the signature, there are three horizontal black lines of varying lengths, stacked vertically.

Amanda Weaver
Board Secretary