

**HAMBURG BOARD OF EDUCATION
REGULAR MEETING AGENDA
September 17, 2026
6:30 PM in the Cafeteria**

FLAG SALUTE & PLEDGE OF ALLEGIANCE

STATEMENT - OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the “Open Public Meeting Act Chapter 231—Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star Ledger and the Sunday Herald.

ROLL CALL

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
Present									
Absent									

MISSION STATEMENT

The mission of the Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve the New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st century.

APPROVAL OF MINUTES

MOTION BY _____ SECONDED BY _____ to approve the regular meeting minutes of the **August 20, 2026** Board meeting (**DOCUMENT A**).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve the executive meeting minutes of the **August 20, 2026** Board meeting (**DOCUMENT B**).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

PRESENTATIONS

OPEN TO THE PUBLIC

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ PM (**VOICE VOTE**)

Meeting closed to the public for comment at _____ PM (**VOICE VOTE**)

COMMITTEE REPORTS

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

Building & Grounds

MOTION BY _____ SECONDED BY _____ to approve Trane’s Application for Payment Number 1 for the HV-2 Replacement Project associated with the District’s Referendum Projects **(DOCUMENT C)**.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

Education & Policy

MOTION BY _____ SECONDED BY _____ to approve items a-b (one reading):

- a) Policy 5111.5 - Preschool Admission (NEW) **(DOCUMENT J)**
- b) Policy 5111.6 - Preschool Attendance (NEW) **(DOCUMENT K)**

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

Negotiations & Personnel

MOTION BY _____ SECONDED BY _____ to approve items a-e:

- a) rescind employment contract for Karen Cosic
- b) rescind employment contract for Maureen Evans
- c) approve Mary Lombardi as classroom aide at \$20/hour not to exceed 29 hours per week as of September 15, 2026. This position is not eligible for benefits
- d) Approve Dora Wasson as a classroom aide at \$20/hour not to exceed 29 hours per week as of September 15, 2026. This position is not eligible for benefits.
- e) approve Marie Sommers as substitute teacher and paraprofessional.

Finance Committee

MOTION BY _____ SECONDED BY _____ to approve a-f:

- a) To approve the bills as presented **(DOCUMENT D)**.
- b) To approve bills for the Cafeteria Account in the amount of **\$14,641.87 (DOCUMENT E)**;
- c) To accept the Board Secretary’s and Treasurer’s reports for July 31, 2026 **(DOCUMENT F)**
- d) To approve Transfers made by the Superintendent for July 31, 2026, with fund 10 debits totaling **\$10,136.95** and fund 20 debits totaling **\$0** depicted in **DOCUMENT G** and the

Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2026-27 budget process for various professional services.

- e) Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of July 31, 2026 no budgetary line-item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
- f) Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

OLD BUSINESS

NEW BUSINESS

BOARD SECRETARY'S REPORT

SUPERINTENDENT'S REPORT

MOTION BY _____ SECONDED BY _____ to approve items a-d:

- a) Security Drills

Type of Drill	Date	Time	Evacuation Time
Fire Evacuation Drill	9/4/26	10:02	3min 49sec
Shelter-In-Place w Evacuation	9/14/26	9:56	3min 35sec

- b) Professional Development

Staff Member	Date	Activity	Cost
Dreifus	10/19-22/2026	NJSBA Conference, Atlantic City, NJ	Not to exceed \$1572.51
Landrud	10/12/2026	Sussex County School Nurses Workshop, Newton, NJ	\$0 plus related travel & expenses
Pra	9/22/26 - 11/12/26 -1/27/27	NJASBO Trainings, Whippany, NJ	\$635.00
Garris Sylvester	10/12/2026	Rapid Deployment Training, Newton, NJ	\$0 plus related travel/mileage

Garris	9/29/2026	SCSCA September Meeting, Newton, NJ	\$0 plus related mileage
Garris Conklyn Sylvester	10/12/2026	SC School Counselor & CST Training	\$0 plus related mileage

c) Field Trips

Date	Grade	Location	Cost
10/21/2026	7	Middle School Summit, Sussex Tech, Sparta, NJ	\$0 plus cost of t-shirts and bus
10/29/2026	PK	Tranquility Farms	\$1526 plus cost of buses

d) Building Use

Organization	Date[s]	Room[s]	Time
Hamburg PTA	9/16/2026	Cafeteria and/or Gym	6:00-9:00pm
Hamburg PTA	2nd Wednesday per month	Cafeteria	6:30-9:00pm

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

To Report/Discuss:

- Hamburg Nurse Standing Orders (2026-2027) (**DOCUMENT H**)
- Ginnie's House Lessons (PreK-Grade 8) (**DOCUMENT I**)
- Ethics Training - December 2026 (Kathleen Helewa) Time TBD

Enrollment

	In District	Out of District	Choice Non-Public	Charter
Preschool	45			
Kindergarten	27			
Grade 1	23		2	
Grade 2	27		1	
Grade 3	21		2	
Grade 4	26		1	
Grade 5	31			
Grade 6	26		2	3
Grade 7	22	1	4	2
Grade 8	25	1	1	2
Total	273	2	13	7

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ PM (VOICE VOTE)

Meeting closed to the public for comment at _____ PM (VOICE VOTE)

MOTION TO ADJOURN MEETING

MOTION BY _____ SECONDED BY _____ that the Board

adjourned the meeting at _____ PM (Voice Vote)