

**HAMBURG BOARD OF EDUCATION
REGULAR MEETING AGENDA
October 15, 2026
6:30 PM in the Cafeteria**

FLAG SALUTE & PLEDGE OF ALLEGIANCE**STATEMENT - OPEN PUBLIC MEETING**

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231—Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star Ledger and the Sunday Herald.

ROLL CALL

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
Present									
Absent									

MISSION STATEMENT

The mission of the Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve the New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st century.

APPROVAL OF MINUTES

MOTION BY _____ SECONDED BY _____ to approve the regular meeting minutes of the **September 17, 2026** Board meeting (**DOCUMENT A**).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve the executive meeting minutes of the **September 17, 2026** Board meeting (**DOCUMENT B**).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

PRESENTATIONS

- Student Spotlight
 - PreK - Grade 1 (Charlie Wagoner)
 - Grades 2-4 (Mila Lupo)
 - Grades 5-8 (Skye Haddock)
- HIB Self-Assessment by Mr. RJ Baumgartner

OPEN TO THE PUBLIC

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____ PM **(VOICE VOTE)**

Meeting closed to the public for comment at _____ PM **(VOICE VOTE)**

COMMITTEE REPORTS

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

Building & Grounds

Education & Policy

Negotiations & Personnel

MOTION BY _____ SECONDED BY _____ to approve items 1-8:

1. Samantha Sampson as substitute aide at \$20/hour not to exceed 29 hours per week.
2. Jason Cahill as substitute aide at \$20/hour not to exceed 29 hours per week.
3. Emine Erdinc as substitute aide at \$20/hour not to exceed 29 hours per week.
4. Resignation of Kelli Williams, Paraprofessional, effective September 21, 2026.
5. Mentorship of Hannah Doyle, Special Education teacher, with Rachel Windish, tenured Special Education teacher, for the 2026-2027 school year. Mentor will earn a \$550 stipend payable by the Hamburg School.
6. Jonathon Henderson as substitute custodian pending receipt of paperwork.
7. Katrina Vinkman, after school instrumental and chorus music lessons, at \$25 per hour (not to exceed \$1,000). This will be funded through Title IV.
8. Staff member ID #0151 for a medical leave beginning October 6, 2026 through December 31, 2026. This staff member will be utilizing accumulated leave as per contract.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

Finance Committee

MOTION BY _____ SECONDED BY _____ to approve items 1-10:

1. To re-approve the bills list as presented for July 2026 (**DOCUMENT C**).
2. To re-accept the Board Secretary's and Treasurer's reports for July 31, 2026 (**DOCUMENT D**)
3. To re-approve transfers made by the Superintendent for July 31, 2026, with fund 10 debits totaling **\$41,939.68** and fund 20 debits totaling **\$11,254.50** depicted in **DOCUMENT E** and the Board acknowledges that these transfers may increase/decrease

the maximum dollar limit established as part of the 2026-27 budget process for various professional services.

4. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of July 31, 2026 no budgetary line-item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
5. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. To approve the bills as presented for August 2026 (**DOCUMENT F**).
7. To accept the Board Secretary's and Treasurer's reports for August 31, 2026 (**DOCUMENT G**)
8. To approve Transfers made by the Superintendent for August 31, 2026, with fund 10 debits totaling **\$10,136.95** and fund 20 debits totaling **\$0** depicted in **DOCUMENT H** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2026-27 budget process for various professional services.
9. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of August 31, 2026 no budgetary line-item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
10. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

OLD BUSINESS

NEW BUSINESS

BOARD SECRETARY'S REPORT

MOTION BY _____ SECONDED BY _____ to approve items 1-5:

1. Comprehensive Maintenance Plan and the Annual Maintenance Budget Amount Worksheet (Form M-1) as depicted on (**DOCUMENT I**)
2. FY 27-28 Budget Calendar (**DOCUMENT J**)
3. FY 26-27 Federal Grant Listing showing staff members whose salary is being defrayed by Title I and stipend defrayed by Title IV (**DOCUMENT K**)
4. FY 26-27 Standard Operating Procedure (**DOCUMENT L**)
5. Health and Safety Evaluation of School Buildings for the 2026-2027 school year (**DOCUMENT M**)

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

SUPERINTENDENT'S REPORT

MOTION BY _____ SECONDED BY _____ to approve items 1-4:

1. Security Drills

Type of Drill	Date	Time	Evacuation Time
Fire Evacuation	10/8/2026	9:59	
Bus Safety & Evacuation	10/8/2026	1:00-2:00	N/A

2. Professional Development

Staff Member	Date	Activity	Cost
Havens	10/17, 10/24, 10/31/2026	Information Systems	\$513.00 {Virtual}
Havens	11/7, 11/14, 11/21/2026	Structural & Mechanical Systems	\$513.00 {Virtual}}
Sigman / Sealander	10/23/2026	Warren/Hunterdon Technology Consortium	\$0 plus related travel/mileage
Steinbach	10/14/2026	Star Lab Training, Somerville, NJ	\$175 plus related travel/mileage
Landrud	2/5-6/2027	NISSNA Conference, East Brunswick	#309 plus related travel/mileage
Dora	11/18/2026	Inclusion Do's & Dont's & Do Betters	\$119-mileage not requested
Dora	12/3/2026	Understand & Supporting Students with PDA	\$119-mileage not requested
Dora	1/13/2027	How to Evaluate & Support Students with ASD	\$119-mileage not requested
Sylvester	10/12/2026		

3. Field Trips

Date	Grade	Location	Cost
11/10/2026	7-8 {4}	Vernon High School {SC Junior Honors Music}	\$0 - bus shared with Hardyston/Franklin

4. Building Use

Organization	Date[s]	Room[s]	Time
Hamburg PTA	10/23/26	Gym & 1st floor bathrooms	4-10pm
Hamburg PTA	10/18/26	Lower field - Color Run	2-7pm
Hamburg PTA	10/8/26	Cafeteria & bathrooms-Family Bingo	6-8:30pm
Wallkil Youth Basketball	T & W 12/1-3/31/27	Gym & 1st floor bathrooms-Practice & Games	6-8pm

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve items 1-6:

- 2026-2027 tenured highly effective staff alternative evaluation options of digital capture, staff inservice presentations, and peer observation.
- Accept, with appreciation, donation from Weis Markets in the amount of \$200. This donation will be used in our Student Activity Account.
- Accept, with appreciation, donation from the Grant Family (Coleman cooler).
- Epipen / Glucose / CPR delegates as noted in **DOCUMENT V**
- Hamburg School Nursing Plan 2026-2027 (**DOCUMENT N**)
- Student #7462428009 to attend the Stanhope School at a total of \$52,001.18 (tuition, share aide & related services) plus transportation beginning 1 September 2026.
(DOCUMENT O)

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve items 1-3:

1. QSAC DPR submission resolution (**DOCUMENT P**)
2. 2027-2028 PEA Enrollment and Planning submission resolution (**DOCUMENT Q**)
3. 2027-2028 Preschool Budget and Operational Plan (PBOP) submission resolution (**DOCUMENT R**)

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

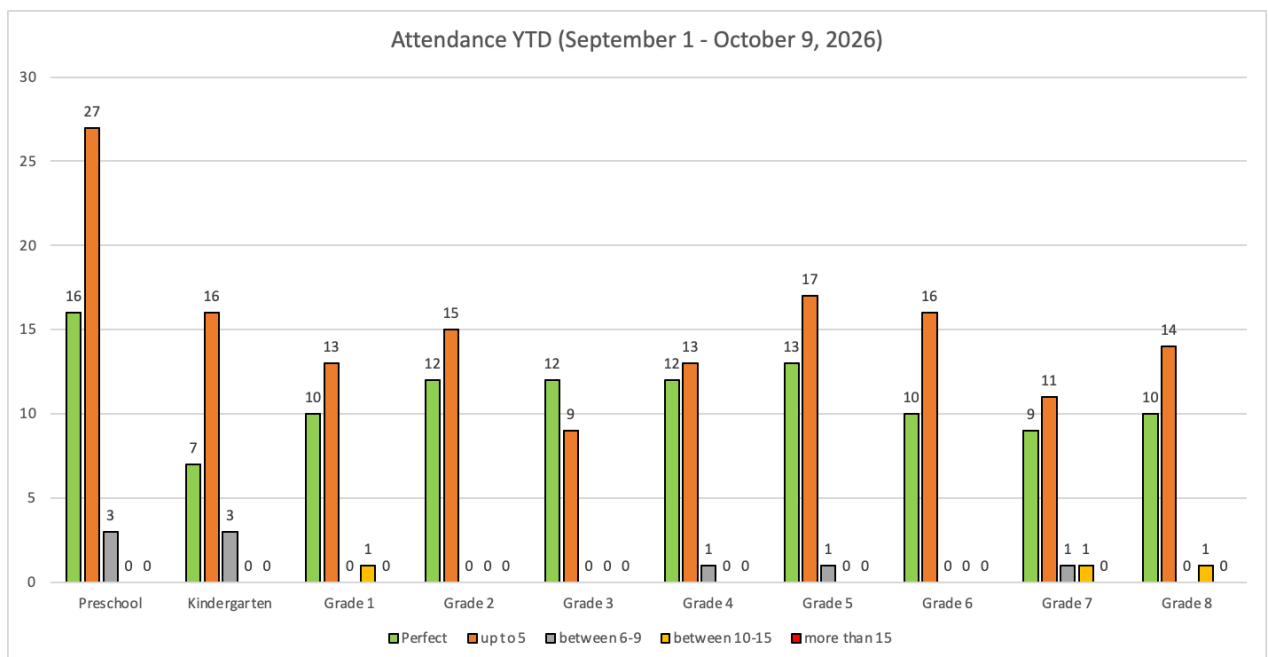
To Report/Discuss:

- NWEA Benchmark - Fall 2026 (**DOCUMENT S**)
- Administrative Goals Update - October 2026 (**DOCUMENT T**)
- Health Office Monthly Report - September 2026 (**DOCUMENT U**)
- Ethics Training - December 17, 2026 (Kathleen Helewa)

Enrollment

	In District	Out of District	Choice Non-Public	Charter
Preschool	46			
Kindergarten	26			
Grade 1	24		2	
Grade 2	27		1	
Grade 3	21		2	
Grade 4	26		1	
Grade 5	31			
Grade 6	26		2	3
Grade 7	22	1	4	2
Grade 8	25	1	1	2
Total	274	2	13	7

Attendance (September 1 - October 9, 2026)



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Meeting opened to the public for comment at _____ PM (VOICE VOTE)

Meeting closed to the public for comment at _____ PM (VOICE VOTE)

MOTION BY _____ SECONDED BY _____ to adopt the following Executive Session

Resolution at _____ PM

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

☒ **Matters rendered confidential by state or federal law**

☐ Personnel

☐ Appointment of a public official

☐ Matters covered by the attorney-client privilege

☐ Pending or anticipated litigation

☐ Pending or anticipated contract negotiations

☐ Protection of the safety or property of the public

☐ Matters which would constitute an unwarranted invasion of privacy

☐ Matters in which the release of information would impair a right to receive Funds from the United States Government

☐ Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education

☐ Possible imposition of a civil penalty or suspension

Be it further resolved that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

MOTION BY _____ SECONDED BY _____ to exit Executive Session at _____ PM

MOTION BY _____ SECONDED BY _____ to approve the following Harassment, Intimidation and Bullying report as presented.

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
September	0	0	NA	NA
October	3*	1	Y	Y

* includes incident(s) under investigation

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION TO ADJOURN MEETING

MOTION BY _____ SECONDED BY _____ that the Board adjourned the meeting at _____ PM (Voice Vote)