HAMBURG BOARD OF EDUCATION
REGULAR MEETING AGENDA
November 19, 2026
6:30 PM in the Cafeteria

FLAG SALUTE & PLEDGE OF ALLEGIANCE

STATEMENT - OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the "Open Public Meeting Act Chapter 231—Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Star Ledger and the Sunday Herald.

ROLL CALL

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
Present									
Absent									

MISSION STATEMENT

The mission of the Hamburg Public School District is to provide an education, which will enable students to acquire the knowledge, skills, and values necessary to become contributing members of society.

The educational program will enable each student to develop emotionally, socially, psychologically, and cognitively within his or her abilities and interests.

The mission of the Hamburg Public School District, therefore, is to develop an educational program that is under constant evaluation, allows all students to achieve the New Jersey Student Learning Standards at all grade levels, and is dedicated to providing experiences relative to the demands of modern society in an effort to best prepare our students to meet with success and grand achievements in the 21st century.

APPROVAL OF MINUTES

MOTION BY_____SECONDED BY _____ to approve the regular meeting minutes of the **October 15, 2026** Board meeting (**DOCUMENT A**).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION BY_____SECONDED BY _____ to approve the executive meeting minutes of the **October 15, 2026** Board meeting (**DOCUMENT B**).

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

PRESENTATIONS

- Student Spotlight
  - PreK - Grade 1 (Madison Stout)
  - Grades 2-4 (Joanna Melvin)
  - Grades 5-8 (Abigail Fedder)

- NJSLA Presentation: Spring 2026 (**DOCUMENT C**)

CORRESPONDENCE

- Letter from Dr. Carrick re: QSAC (March 3, 2027) (**DOCUMENT D**)

OPEN TO THE PUBLIC

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____PM (VOICE VOTE)

Meeting closed to the public for comment at _____ PM (VOICE VOTE)

COMMITTEE REPORTS

State & County School Boards

Sussex County Educational Services Commission

Liaison with the Hamburg Borough Council

Building & Grounds

Education & Policy

MOTION BY _____ SECONDED BY _____ to approve first reading of Regulation 2464 (Gifted and Talented Students) **(DOCUMENT E)**

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

Negotiations & Personnel

MOTION BY _____ SECONDED BY _____ to approve items 1-3:

1. Olivia Krieger (Grand Canyon University - Course HIS 304 Methods of Teaching History) to complete practicum / field experience for 15 hours. Placement in 6th-8th Grade including a history classroom setting. **(DOCUMENT F)**
2. Beth Grundy as substitute paraprofessional pending receipt of paperwork.
3. Crisis Prevention Institute (CPI) Training for the following staff:

Mr. Baumgartner	Ms. Sylvester
Mrs. Conklyn	Ms. Garris
Mr. Lucas	Ms. Doyle
Ms. Cahill	Mrs. Messina
Mrs. Ratzer	

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve items 1-3:

1. Samantha Sampson as substitute aide at $125/day not to exceed 29 hours per week.
2. Jason Cahill as substitute aide at $125/day not to exceed 29 hours per week.
3. Emine Erdinc as substitute aide at $125/day not to exceed 29 hours per week.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

Finance Committee

MOTION BY _____ SECONDED BY _____ to approve items 1-5**:**

1. To approve the bills as presented for September 2026 **(DOCUMENT G)**.
2. To accept the Board Secretary's and Treasurer's reports for September 30, 2026 **(DOCUMENT H)**
3. To approve Transfers made by the Superintendent for September 30, 2026, with fund 10 debits totaling **$157,224.29** and fund 20 debits totaling **$9,930.70** depicted in **DOCUMENT I** and the Board acknowledges that these transfers may increase/decrease the maximum dollar limit established as part of the 2026-27 budget process for various professional services.
4. Pursuant to N.J.A.C. 6A:23A-16.10, the Business Administrator/Board Secretary certifies that as of September 30, 2026 no budgetary line-item account has been over-expended violating N.J.A.C. 6A:23-2.12(a).
5. Pursuant to N.J.A.C. 6A:23A-16.10, the Board of Education certifies that no major account has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

OLD BUSINESS

NEW BUSINESS

BOARD SECRETARY'S REPORT
To discuss the health insurance increases
To discuss the 2027 Board Meeting calendar

MOTION BY _____ SECONDED BY _____ to accept the FY 2025-2026 Annual Comprehensive Financial Report [ACFR] and the Auditor's Management Report [AMR] as presented at the October 15, 2026 BOE Meeting **(DOCUMENTS J and K)**

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve items 1-2:

1. Parental Contract for Student Transportation for Student #6528650890 not to exceed $7,906, for the period November 11, 2026 - June 30, 2027 **(DOCUMENT L)**
2. Long Range Facility Plan Proposal from EI Architects for Basic LRFP Update in the amount of $7,000 **(DOCUMENT M)**

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

SUPERINTENDENT'S REPORT

MOTION BY _____ SECONDED BY _____ to approve items 1-5:

1. Security Drills

Type of Drill	Date	Time	Evacuation Time
Fire Evacuation Drill	11/4/2026	11:05	4min 24sec
Lock Down Drill	10/22/2026	2:03pm	N / A

2. Professional Development

Staff Member	Date	Activity	Cost
Havens	12/12 & 12/14	Energy Management	$217.00 - online
Sealander & Sigman	12/18/2026	Hunterdon/Warren Tech Leaders Meeting, Califon, NJ	$0 plus related travel/mileage
Smalley	1/19/2027	Cutting Edge Strategies for Increasing Learning in Fourth Grade,	$295.00 - online

3. Field Trips

Date	Grade	Location	Cost
5/13/2027	1	Crayola Factory, Easton, PA	401.71 plus cost of bus

4. Building Use

Organization	Date[s]	Room[s]	Day/Time
Legacy Training Sports	11/23-4/26/27	Gym & 1st floor bathrooms	Mon. -6:45-8:30pm
WV Youth Football	1/7/27-4/29/27	Gym & 1st floor bathrooms	Thurs. - 5:45-7:15
Hamburg PTA	11/20/2026	Gym & 1st floor bathrooms	4:00-10:00pm

5. Harassment, Intimidation and Bullying

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
September	0	0	NA	NA
October	5	2	Y	Y
TOTAL	**5**	**2**		

Preliminary Determination = 1 (November)

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

MOTION BY _____ SECONDED BY _____ to approve items 1-3:

1. NJ K-12 School Security Self-Assessment (**DOCUMENT N**)
2. Student #6528650890 to attend the Windsor Learning Center for 138 days @ $376/day for a total of $51,888 plus transportation beginning 9 November 2026 (**DOCUMENT O**)
3. The Hamburg School to utilize the Hamburg Baptist Church as a Safe Haven location as shown in **DOCUMENT P**.

	Mr. Jones	Mr. Dreifus	Mrs. Ferguson	Mr. Frangipane	Mrs. Frayko	Mr. Gillen	Mrs. Schels	Mrs. Tranes	Mr. Walsh
YES									
NO									
ABSTAIN									

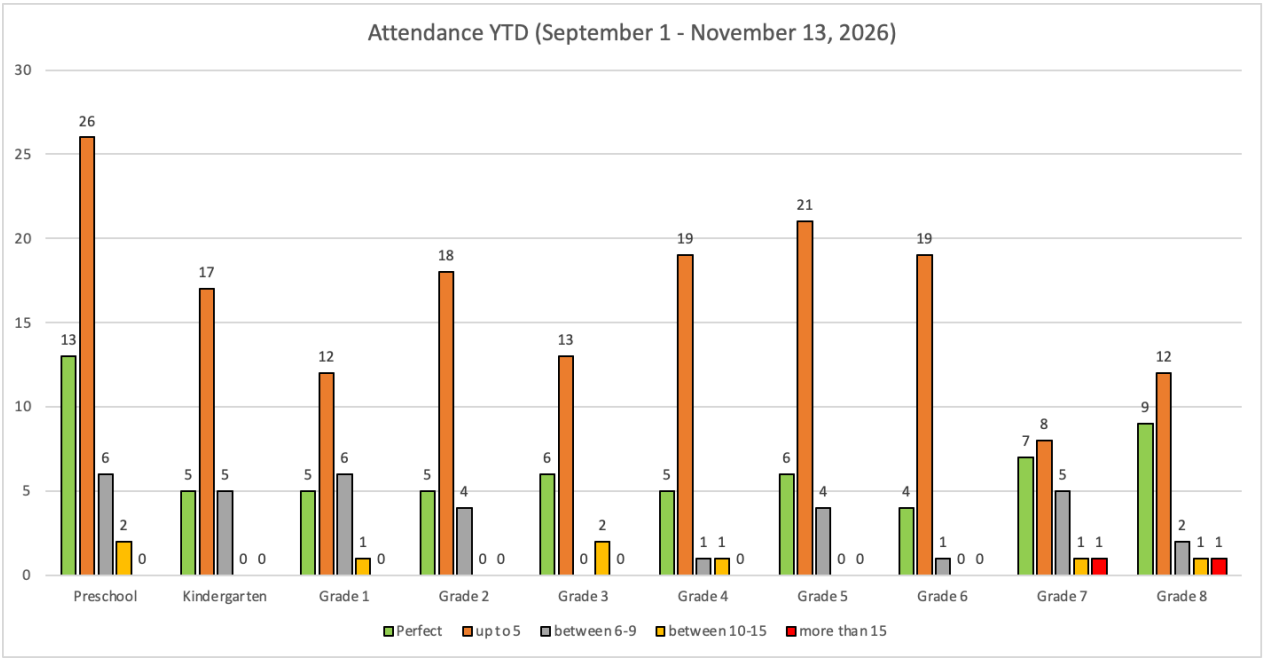
To Report/Discuss:

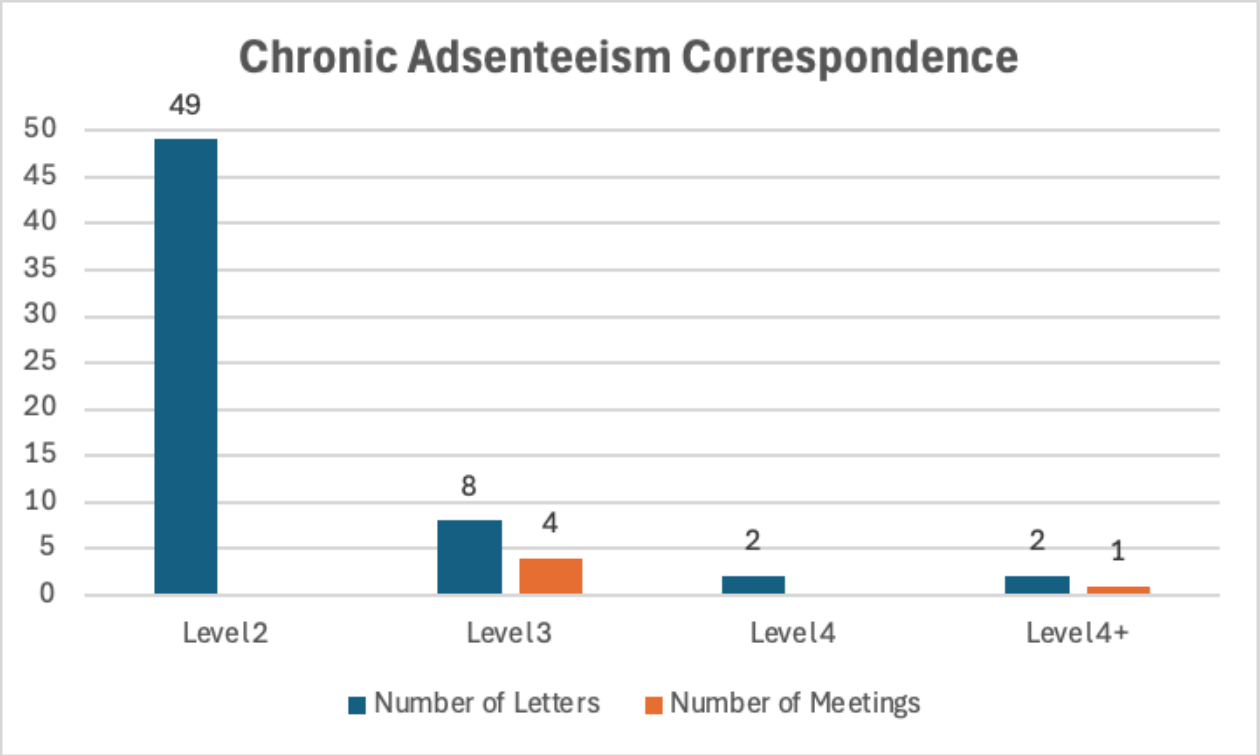
- NJTSS Research Letter of Support Request (**DOCUMENT Q**)
- NJSLA 5 Year Comparable (**DOCUMENT R**)
- NJSLA Subscores (**DOCUMENT S**)
- Student Technology Use (Google Clock) (**DOCUMENT T**)
- Community Climate & Engagement Survey Results (**DOCUMENT U)**
- Staff Climate & Wellness Survey Results (**DOCUMENT V)**
- Sussex County School Wellness Program **(DOCUMENT W)**
- Hamburg BOE Committees 2026-2027 (**DOCUMENT X**)
- Proposed Local Historic Designation - Hamburg HS Building (**DOCUMENT Y**)
- Securely Impact Report (**DOCUMENT Z**)
- Health Office Monthly Report - October (**DOCUMENT AA**)
- Hamburg School Safety & Security SoA (**DOCUMENT BB**)
- QSAC Submission Receipt - (**DOCUMENT CC**)
- InSite Memorandum of Understanding (**DOCUMENT DD**)
- 2026/2027 Wellness Policy Self Assessment (**DOCUMENT EE**)
- Ethics Training - January 5, 2027 @ 6:30 PM (Kathleen Helewa)

Enrollment

	In District	Out of District	Choice Non-Public	Charter
Preschool	47			
Kindergarten	27			
Grade 1	24		2	
Grade 2	27		1	
Grade 3	21		2	
Grade 4	26		1	
Grade 5	31			
Grade 6	24		2	3
Grade 7	22	2	4	3
Grade 8	24	1	1	2
Total	**274**	**3**	**13**	**8**

Attendance (September 1 - November 13, 2026)





At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, state your name and address before making your statement to the Board.

Meeting opened to the public for comment at _____PM (VOICE VOTE)

Meeting closed to the public for comment at _____ PM (VOICE VOTE)

MOTION BY_____ SECONDED BY _____ to adopt the following Executive Session

Resolution at _____PM

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

[**X**] **Matters rendered confidential by state or federal law (Residency Hearing)**

[ ] Personnel

[ ] Appointment of a public official

[ ] Matters covered by the attorney-client privilege

[ ] Pending or anticipated litigation

[ ] Pending or anticipated contract negotiations

[ ] Protection of the safety or property of the public

[ ] Matters which would constitute an unwarranted invasion of privacy

[ ] Matters in which the release of information would impair a right to receive Funds from the United States Government

[ ] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education

[ ] Possible imposition of a civil penalty or suspension

Be it further resolved that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

MOTION BY_____ SECONDED BY _____ to exit Executive Session at _____PM

MOTION TO ADJOURN MEETING

MOTION BY_____ SECONDED BY _____ that the Board

adjourned the meeting at _____PM (Voice Vote)